

RETURN TO:

RETURN BY (Date):

South Windsor High School
161 Nevers Road • South Windsor, CT 06074
(860) 648-5000

**STUDENT FIELD TRIP PARTICIPATION
AUTHORIZATION FORM**
(Local and U.S. Field Trips Only)

**NO CHILD WILL BE PERMITTED TO PARTICIPATE IN A FIELD TRIP WITHOUT A SIGNED PERMISSION SLIP.
PLEASE COMPLETE THIS FORM AND RETURN TO YOUR CHILD’S SCHOOL (WITH PAYMENT, IF APPLICABLE).**

Student Information

Please print legibly.

Student’s Name: _____

Student’s Grade: 9 10 11 12

Trip Information

Field Trip Date: _____ Class/Teacher: _____

Destination: _____

Departure Time: _____ Return Time: _____

Cost to Student: \$ _____ Transportation: DATTCO Coach Bus Other

Cash or check only. Made payable to child’s school. Payment must be received by

Emergency Contact Information

In the event of an illness or emergency during the field trip, if school officials are unable to reach a parent or guardian, they will call the Emergency Contact(s) in PowerSchool for your child.

Is the emergency contact information for this child current in PowerSchool? Yes No *If no, contact school office.*

Does this child have medical/health insurance? Yes No

Does this child have any medications that we need to be aware of? Yes No

If yes, are medicine authorization forms on file with the school nurse? Yes No *If no, contact school nurse.*

Field trips are carefully planned educational experiences and are part of the curriculum. Transportation to and from the activity must be by a school provided bus. Students are not generally released during the field trip unless it is an emergency. Parents who need to pick up a child from a field trip must complete a Release of Liability/Alternate Transportation Form and submit to the building principal at least 7 days prior to the trip. A student may be denied participation on a field trip by an administrator for a specific behavioral reason(s).

My son/daughter has my permission to travel to and participate in the school-sponsored activity outlined above. I understand that in the event of a serious accident or illness, I am giving permission for my child to be transported to the nearest emergency medical facility, and that I am responsible for all expenses. Students are reminded that all school rules are in effect during field trips. Furthermore, personal belongings lost while on a field trip or other school sponsored activity are not insured by the district.

Print Name of Parent/Guardian Completing form: _____

Parent/Guardian Signature: _____

Emergency Contact Phone Number (day of event): _____

Date: _____

The South Windsor Board of Education (BOE) is the sponsor of field trips. Given the uncertainty of global events and the concern for the safety of participants, the BOE reserves the right to cancel a field trip. Should any field trip be canceled for the reason of safety, the BOE, its staff and agents assume no responsibility or liability for financial loss, inconvenience, or disappointment as a result of the cancellation. If a field trip is canceled, students will not suffer negative academic consequences.