



South Windsor High School

Home of the Bobcats

Principal
Frank Rizzuto

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August 15, 2023

Dear SWHS Families,

All of us at South Windsor High School are looking forward to the new school year for many reasons including the onboarding of the SWHS Annex. Long time South Windsor residents may recall that the Wapping building was used as the high school annex for several years while the main building underwent a renovation in the early 90's. For the first time since 1995, the Annex will once again be fully utilized for academic programming and be part of Bobcat Nation!

Due to the dramatically increasing student enrollment, the SWHS Annex will provide valuable instructional space to accommodate our student body. Having adequate space, maintaining strong academic programming, and providing a "campus feel" will serve as direct benefits to our student body.

During the first few days of school, faculty and staff will assist students with any questions they may have regarding this transition. In the meanwhile, this communication contains several anticipated questions that families may have about the SWHS Annex. As always, I have complete confidence in our student body and staff with this exciting transition! Together, we will be writing the next chapter for South Windsor High School!

Sincerely,

A handwritten signature in blue ink, appearing to read "Frank Rizzuto".

Frank Rizzuto



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Questions & Answers for the SWHS Annex Building

Q: What programs/courses will be based at the SWHS Annex?

A: The following programs/courses will be housed at the SWHS Annex:

- World Language (There will also be WL classes in the main building).
- Business courses
- Culinary
- Early Childhood Development & Preschool Program
- Cooperative Work Experience
- Alternative Education Program
- South Windsor Transition Program

Q: In the past, students have been able to access the main building to “walk their schedule” during the summer to see where their classes are located. Will the Annex be accessible during the summer as well?

A: Yes. Students who wish to “walk their schedule” during the summer to see where their classes are located may be able to on the following dates: **August 24 and 25 from 8:00 am - 2:00 pm (both buildings will be accessible during these dates/times).** Ninth graders will be touring the SWHS campus as part of the Ninth Grade Orientation occurring on Wednesday, August 23.

Q: Will the same safety measures be in place at the Annex as the main building?

A: Yes. There will be a full-time LPN stationed at the Annex for medical needs. In addition, the district’s nurse supervisor will have an office at the Annex. There will also be a Safety Officer based at the Annex during the school day and the Director of Safety for the SW district will have an office in the SWHS Annex. Further, the Annex will have faculty/staff and administrators in the building throughout the day, and the School Resource Officer will incorporate the Annex as part of their rounds.

Q: What doors will students use to access the SWHS Annex?

A: Before the start of school, students can enter the Annex through one of the two rear doors which face the main building or through the front doors of the building. During the course of the school day, students can enter/exit through the two rear doors. Like the main building, all doors will be locked during the school day and there will be buzzers available at various doors for students to be granted access.

Q: Will the Annex have a “main office” or cafeteria?

A: There will not be a traditional “main office” presence at the Annex. It will serve as a satellite building for the primary purpose of academic programming. Students/parents who need to pick-up/drop-off forms or access other administrative services will need to do so at the main office in the main building. Lunch will continue to be served in the main building’s cafeteria.

Q: With the increased number of students walking back and forth between the two buildings, have there been any changes to the parking lots and/or traffic patterns for the campus?

A: Yes. The faculty and student faculty parking lots have been switched in order to greatly reduce the amount of vehicular traffic on the parking lot between the two buildings. The morning drop-off and afternoon pick-up information is below.

Morning Drop-Off Information:

- Buses will drop off in the back of the high school and students will enter the main building through the cafeteria doors or proceed to one of the SWHS Annex entrances.
- Student drivers will park in the former faculty lot (or SWHS Annex) and enter the main building through the main entrance doors or proceed to the SWHS Annex.
- Parent Drop-Off: Students being dropped off will enter the building through the main entrance doors.

Afternoon Pick-Up Information:

- Buses will be stationed in front of the high school in numerical order for students to board
- Student drivers may exit each of the two student lots (gold & maroon) toward Ayers Road
- The designated spot for parents/guardians who are picking up their child is the SWHS Annex parking lot.

Q: Since the faculty and student parking lots have been switched, will the new student lots accommodate the same number of vehicles as the previous lot?

A: Yes. To maintain the same number of student parking spaces the former faculty lot and Annex parking lot have been dedicated as student lots for those who purchase parking passes. The parking lot located in front of the main building (formerly the faculty parking lot) will be referred to as the “gold lot.” The parking lot at the SWHS Annex will be the “maroon lot.” When students purchase a parking pass they will have the ability to pick one of the two lots they would like and receive a corresponding gold or maroon sticker for their vehicle. Preferences are honored on a first come, first serve basis. Student drivers are also able to park the upper and lower Duprey parking lots at no charge.

Q: Will students who have class in the Annex have enough passing time to get to their next class without being late?

A: Yes. Students will have six minutes in between classes (an increase from 5 minutes in previous years).

Q: If I have to drop off or pick up my child during the school day due to an appointment and they have a class at the Annex building, what is the procedure?

A: The procedure will remain as it has in the past. All students who are picked up early and/or arrive late will be processed through the main office in the main building. Parents may park in the visitor parking area (gold lot) during the school day for circumstances such as these and/or for visiting the high school for different reasons.